



NIGERIAN BOXING FEDERATION (PROFESSIONAL DIVISION)
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OFFICIAL LICENSED PERSONNEL HANDBOOK

NBF-PRO/HANDBOOK/2026

"Promoting Excellence, Ensuring Integrity, Protecting Athletes"

A COMPREHENSIVE GUIDE FOR ALL LICENSED PERSONNEL

**Boxers • Promoters • Matchmakers • Managers • Trainers • Cutmen • Corner
Persons • Referees • Judges • Timekeepers • Ringside Physicians • Inspectors**

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FOREWORD AND WELCOME

Dear Licensed Professional,

Welcome to the Nigerian Boxing Federation Professional Division (NBF-PRO). By obtaining a license from the NBF-PRO, you have joined an elite community of boxing professionals dedicated to the highest standards of integrity, safety, and excellence in our sport.

This handbook has been carefully prepared to serve as your comprehensive guide to operating within the NBF-PRO regulatory framework. Whether you are a boxer stepping into the ring for the first time, a promoter organizing world-class events, or an official ensuring fair competition, this handbook contains the essential information you need to succeed while maintaining compliance with all rules and regulations.

The NBF-PRO was established with a clear mission: to regulate professional boxing in Nigeria with the highest standards of integrity, safety, and professionalism, while developing world-class boxers who will excel on the international stage. Every rule, every requirement, and every procedure documented in this handbook serves that mission.

We understand that the regulatory landscape can sometimes seem complex. That is why we have created this handbook – to demystify the rules and provide clear, practical guidance for every licensed role. From licensing requirements to bout day procedures, from your rights and responsibilities to the disciplinary process, you will find answers to your questions within these pages.

I encourage you to read this handbook thoroughly and keep it accessible for reference. The time you invest in understanding these materials will pay dividends throughout your career, helping you avoid common pitfalls and focus on what you do best.

Should you have questions that are not answered in this handbook, please do not hesitate to contact the NBF-PRO Licensing Department. We are here to support you.

Together, we will elevate Nigerian professional boxing to new heights of achievement and recognition on the global stage.

Warm regards,

(Signed)

Executive Chairman
Nigerian Boxing Federation – Professional Division

HOW TO USE THIS HANDBOOK

This handbook is organized to make information easy to find. Here's how to navigate it:

For Quick Reference

If You Are

Start With

A Boxer

Part Two (page 14)

A Promoter

Part Three (page 43)

A Matchmaker

Part Four (page 76)

A Manager

Part Five (page 91)

A Trainer

Part Six (page 106)

A Cutman

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A Corner Person/Second

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A Referee

Part Nine (page 142)

A Judge

Part Ten (page 164)

A Timekeeper

Part Eleven (page 184)

A Ringside Physician

Part Twelve (page 195)

An Inspector

Part Thirteen (page 212)

For Common Topics

Topic	Section
Anti-Doping Rules	Section 14.1 (page 228)
Code of Conduct	Section 14.4 (page 236)
Disciplinary Process	Section 14.2 (page 231)
Appeals Process	Section 14.3 (page 234)
Fee Schedule	Section 14.7 (page 241)
Important Forms	Appendix B (page 247)

Updates to This Handbook

This handbook is reviewed annually. Updates will be communicated through:

- Official NBF-PRO website
- Email notifications to all licensed personnel
- Seminars and training sessions

Please ensure your contact information is always current with the Licensing Department.

CONTACT INFORMATION

NBF-PRO Headquarters

Department	Contact	Phone	Email
Main Office	Reception	+234 (0)9-700-XXXX	Pro-boxing@nbf.ng
Licensing	Mr. Kunle Adeyemi	+234 (0)803-XXX-XXXX	licensing@ nbf.ng
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Events	Mr. Emeka Nwosu	+234 (0)804-XXX-XXXX	events@ nbf.ng
Rankings	Chief Rasheed Ogunleye	+234 (0)805-XXX-XXXX	rankings@ nbf.ng
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Physical Address

Brai Ayonote Boxing Complex, Federation Ministry of Youth & Sports Development, National Stadium Complex, P.O.Box, 145, Surulere, Lagos, Nigeria

Website: www.nbf.ng Email: pro-boxing@nbf.ng

Office Hours: Monday-Friday, 9:00 AM – 4:00 PM (excluding public holidays)

Emergency Contact (Event Days Only)

24-Hour Emergency Line: +234 (0)800-XXX-XXXX

PART ONE: GENERAL INFORMATION

1.1 ABOUT THE NBF-PRO

The Nigerian Boxing Federation Professional Division (NBF-PRO) is the sole regulatory authority for professional boxing in the Federal Republic of Nigeria. Established in 2024 as a division of the Nigerian Boxing Federation, the NBF-PRO is responsible for licensing, sanctioning, regulating, and developing professional boxing throughout the country.

Historical Context

The Nigerian Boxing Federation has governed amateur/Olympic-style boxing in Nigeria since 1952. Following international rule changes in 2016 that allowed professional boxers to compete in the Olympic Games, the distinction between amateur and professional boxing became increasingly blurred. This evolution, combined with the need for comprehensive professional boxing regulation in Nigeria, led to the establishment of the NBF-PRO.

Legal Authority

The NBF-PRO derives its authority from:

- The Nigerian Boxing Federation Establishment Act
- National Sports Commission regulations
- Recognition by international boxing bodies including the African Boxing Union (ABU)

International Recognition

The NBF-PRO maintains relationships with:

- World Boxing Council (WBC)
- World Boxing Association (WBA)
- International Boxing Federation (IBF)

- World Boxing Organization (WBO)
 - International Boxing Organization (IBO)
 - African Boxing Union (ABU)
-

1.2 MISSION AND VISION

Our Mission

To regulate professional boxing in Nigeria with the highest standards of integrity, safety, and professionalism, while developing world-class boxers who will excel on the international stage.

Our Vision

To position Nigeria as a premier destination for professional boxing in Africa and a respected member of the global boxing community.

1.3 CORE VALUES

Value	Description
Integrity	Uncompromising commitment to ethical conduct in all dealings
Safety	The health and welfare of boxers is paramount above all other considerations
Excellence	Pursuit of the highest standards in all operations and regulations
Transparency	Open and accountable governance with clear, published rules
Development	Nurturing talent from grassroots to world championship level

Value

Description

Fairness

Equal opportunity and impartial treatment for all participants

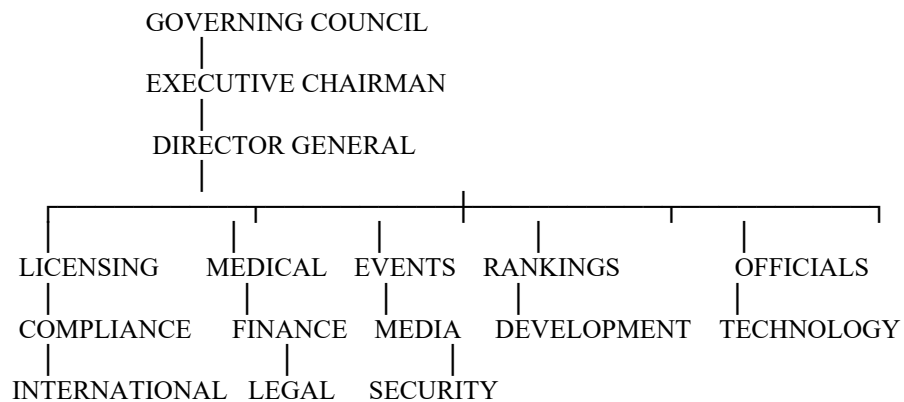
1.4 ORGANIZATIONAL STRUCTURE

The NBF-PRO operates under a clear governance structure designed to ensure effective regulation and separation of powers.

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Key Leadership Roles

Position	Current Office Holder	Primary Responsibilities
Executive Chairman	Wale Edun	Overall leadership, policy direction, international representation
Director General	[Vacant]	Day-to-day operations, department coordination
Director of Licensing	Mr. Kunle Adeyemi	Licensing operations, database management
Chief Medical Officer	Dr. Ahmed Bello	Medical standards, anti-doping
Director of Events	Mr. Emeka Nwosu	Event sanctioning, venue inspection
Director of Rankings	Chief Rasheed Ogunleye	Rankings, championships
Chief Officiating Director	Mr. Godwin Eneh	Officials training and assignment
Director of Compliance	Barr. Funmi Johnson	Investigations, enforcement
Director of Finance	Mr. Chidi Obi	Budget, revenue, purse monitoring
Director of Media	Ms. Temitope Yusuf	Communications, public relations
Director of International Relations	Amb. Yusuf Ahmed	Global body liaison
Chief Legal Adviser	Barr. Tunde Onakoya, Esq.	Legal affairs, contracts

1.5 CODE OF CONDUCT

All persons licensed by the NBF-PRO agree to abide by this Code of Conduct. Violation may result in disciplinary action.

The 15 Principles

#	Principle	Description
1	Compliance	Comply with all NBF-PRO rules and regulations
2	Integrity	Conduct yourself with integrity and honesty at all times
3	Sportsmanship	Exhibit good sportsmanship and respect for opponents
4	Respect	Treat officials and all participants with respect
5	Safety	Prioritize the health and safety of boxers above all
6	Fairness	Compete and conduct business fairly, without corruption
7	Anti-Doping	Submit to drug testing and refrain from prohibited substances
8	Professionalism	Maintain professional standards in all dealings
9	Confidentiality	Respect confidentiality of Commission matters
10	Cooperation	Cooperate fully with Commission investigations
11	Disclosure	Disclose all conflicts of interest
12	No Betting	Not wager on any boxing event

#	Principle	Description
13	No Match-Fixing	Not engage in or facilitate match-fixing
14	No Bribery	Not offer or accept bribes
15	Reputation	Uphold the reputation of professional boxing

Acknowledgment

Every licensed person must sign the Code of Conduct Agreement (Form NBF-LIC-CODE) annually upon license renewal.

PART TWO: FOR BOXERS

2.1 OVERVIEW OF BOXER RESPONSIBILITIES

As a licensed professional boxer, you are the heart of our sport. With this privilege comes significant responsibility.

Your Primary Responsibilities

Responsibility	Description
Compliance	Know and follow all NBF-PRO rules and regulations
Safety	Prioritize your health; do not compete when injured

Responsibility	Description
Integrity	Compete fairly, never engage in match-fixing
Professionalism	Conduct yourself with dignity in and out of the ring
Medical Compliance	Complete all required medical examinations
Anti-Doping	Know the prohibited list and never use banned substances
Contract Compliance	Honor your contractual obligations
License Maintenance	Keep your license current and contact information updated

2.2 LICENSING REQUIREMENTS

Initial License Application

To obtain a professional boxer license, you must:

Requirement	Details
Age	At least 18 years old
Identification	Valid government ID (National ID, Passport, Driver's License)
Medical Exam	Complete comprehensive medical examination (see Section 2.3)
Police Clearance	Certificate dated within 6 months

Requirement	Details
Experience	Amateur record OR 50 rounds supervised sparring
Application Form	Complete NBF-LIC-001
Fee	Pay applicable initial license fee
Photo	Two (2) passport photographs

Preliminary License

First-time professional boxers receive a "Preliminary" license:

- May only participate in four (4) round bouts
- After four (4) bouts or six (6) months, may apply for full professional status

License Renewal

Licenses expire on December 31st each year. To renew:

Requirement	Deadline
Submit renewal application (NBF-LIC-002)	November 30th
Pass annual medical examination	November 30th
Pay renewal fee	November 30th
No outstanding fines or suspensions	N/A

License Display

- Carry your license card at all NBF-PRO events
- Present it upon request by officials
- Report lost or stolen cards immediately

2.3 MEDICAL REQUIREMENTS

Your health and safety are our primary concern. Strict medical requirements protect you and your opponents.

Initial Licensing Medical Examination

Test	Frequency
Complete physical examination	Initial license
Ophthalmological (eye) examination	Initial license
Neurological examination	Initial license
Brain scan (CT or MRI)	Initial license
Cardiac evaluation with ECG/EKG	Initial license
Blood tests: HIV, Hepatitis B & C, Complete blood count	Initial license

Annual Medical Examination

For license renewal each year:

- Complete physical examination
- Neurological examination
- Cardiac evaluation with ECG/EKG
- Blood tests as required

Brain imaging (CT/MRI) is required every two (2) years.

Pre-Fight Medical Examination

Within 24 hours of each bout:

- Examination by ringside physician
- Vital signs check
- Neurological assessment
- Injury evaluation
- You must be cleared to compete

Post-Fight Medical Examination

Immediately after each bout:

- Examination by ringside physician
- Assessment for injury
- Medical suspension determination if applicable

Medical Suspensions

If you are knocked out or injured, you will receive a medical suspension:

Outcome	Minimum Suspension
Knockout (KO)	60 days
Technical Knockout (TKO)	30 days
Concussion	45 days
Severe cuts	21-45 days

You cannot return to competition until:

- The suspension period has expired
- You obtain medical clearance from a specialist
- You are cleared by an NBF-PRO physician

2.4 YOUR BOXER'S PASSPORT

Every licensed boxer receives an official NBF-PRO Boxer's Passport.

What Your Passport Contains

Section	Information
Personal Information	Photo, name, date of birth, nationality
License Information	License number, issue date, expiry date
Medical Information	Blood type, allergies, significant medical history
Fight Record	Complete bout history with results
Medical Suspensions	Record of all medical suspensions

Your Responsibilities

- **Always carry** your passport to weigh-ins and events
- **Present** it to officials when requested
- **Do not lose it** – replacement requires fee and may delay bouts
- **Keep it updated** – ensure all bouts are recorded

2.5 WEIGHT MANAGEMENT

Proper weight management is essential for your health and career success.

Official Weight Classes

Division	Weight Limit
Minimumweight	105 lbs / 47.6 kg
Light Flyweight	108 lbs / 49.0 kg
Flyweight	112 lbs / 50.8 kg
Super Flyweight	115 lbs / 52.2 kg
Bantamweight	118 lbs / 53.5 kg
Super Bantamweight	122 lbs / 55.3 kg
Featherweight	126 lbs / 57.2 kg
Super Featherweight	130 lbs / 59.0 kg
Lightweight	135 lbs / 61.2 kg
Super Lightweight	140 lbs / 63.5 kg
Welterweight	147 lbs / 66.7 kg
Super Welterweight	154 lbs / 69.9 kg
Middleweight	160 lbs / 72.6 kg
Super Middleweight	168 lbs / 76.2 kg
Light Heavyweight	175 lbs / 79.4 kg

Division**Weight Limit**

Cruiserweight

200 lbs / 90.7 kg

Heavyweight

Over 200 lbs / 90.7 kg+

Weigh-In Procedures

- Official weigh-in: 24-36 hours before the bout
- You must appear in person
- You must weigh within the limit for your contracted weight class

Missed Weight

If you miss weight:

- You have 2 hours to make weight
- If still overweight, the opponent may accept or decline the bout
- If bout proceeds, you forfeit a portion of your purse
- You cannot win a title (if championship bout)

Healthy Weight Management**Do**

Work with a nutritionist

Cut weight gradually over weeks

Stay hydrated

Eat properly after weigh-in

Don't

Use diuretics or weight-loss drugs

Engage in extreme dehydration

Use sauna suits or plastic suits

Starve yourself

Dangerous weight-cutting is prohibited and may result in suspension.

2.6 UNDERSTANDING YOUR CONTRACT

Your contract is a legally binding document. Understand it before you sign.

Types of Contracts

Contract Type	Purpose
Promotional Contract	Agreement with a promoter for exclusive or non-exclusive promotion
Bout Agreement	Contract for a specific fight
Manager-Boxer Agreement	Contract with your manager

Key Terms to Understand

Term	What It Means
Purse	Your payment for the fight
Duration	How long the contract lasts
Exclusivity	Whether you can work with others
Options	Rights to extend the contract
Rematch Clause	Agreement to fight again if you lose
Termination	How the contract can be ended

Your Rights

- All contracts must be in writing
- All contracts must be filed with the NBF-PRO
- You have the right to review contracts before signing
- You may seek independent legal advice

Red Flags

Warning Sign

What to Do

Contract not in writing

Refuse to sign

Terms you don't understand

Ask questions, get legal advice

Pressure to sign immediately

Take your time

Verbal promises not in writing

Get them in writing

2.7 MANAGER RELATIONSHIPS

A good manager can advance your career. Understanding this relationship is crucial.

Manager's Role

Your manager should:

- Seek suitable bouts for you
- Negotiate contracts on your behalf
- Advise you on career decisions
- Ensure you comply with rules
- Act in your best interest

Manager Compensation

- Maximum allowed: 33 $\frac{1}{3}$ % (one-third) of your purses
- This must be stated in your written agreement
- Additional fees must be disclosed

Your Manager Agreement Must Be:

- In writing
- Filed with NBF-PRO within 14 days of signing
- For a specified duration (maximum 3 years)
- Signed by both parties

Changing Managers

- You may terminate for cause (breach of contract)
 - You may complete your contract and not renew
 - Disputes may be resolved through NBF-PRO arbitration
-

2.8 TRAINER RELATIONSHIPS

Your trainer prepares you for competition and protects you during bouts.

Trainer's Role

Your trainer should:

- Prepare you physically and technically for bouts
- Develop your fight strategy
- Protect your safety during training and competition
- Advise you during the bout
- Know when to stop a bout

Choosing a Trainer

Consideration

Questions to Ask

Experience

How many fighters have they trained?

Consideration**Questions to Ask****Success**

What are their fighters' records?

Compatibility

Do you communicate well?

Availability

Will they be there for training and fights?

Certification

Are they NBF-PRO certified?

Multiple Trainers

You may work with multiple trainers, but:

- Your chief second at bouts must be identified
- All trainers in your corner must be licensed

2.9 RANKINGS EXPLAINED

The NBF-PRO maintains official rankings in each weight class.

How Rankings Are Determined

Criteria	Weight
Win-loss record	High
Quality of opposition	High
Recent performance	High

Criteria	Weight
Head-to-head results	Medium
Title accomplishments	Medium
Activity level	Medium

Ranking Publication

- Rankings are published monthly
- Top 15 boxers in each weight class are ranked
- Champions are listed separately

Moving Up in Rankings

To improve your ranking:

- Fight frequently
- Beat higher-ranked opponents
- Stay active (fight at least twice a year)
- Win titles

Inactive Boxers

If you do not fight for 12 months, you may be removed from the rankings. Upon returning, you may be reconsidered.

Appeals

If you believe your ranking is incorrect:

1. Submit written appeal within 14 days of publication
 2. Provide supporting evidence
 3. The Rankings Panel will review and respond within 30 days
-

2.10 CHAMPIONSHIP OPPORTUNITIES

Becoming a national champion is the pinnacle of professional boxing in Nigeria.

Types of Titles

Title	Description
NBF-PRO National Champion	Primary champion in each division
Interim Champion	Recognized when champion cannot defend
Silver Champion	Secondary title for developing champions

Eligibility for Title Fights

To fight for a national title, you must:

- Hold a current NBF-PRO license
- Be a Nigerian citizen
- Be ranked in the top 5 of your division
- Have no medical or disciplinary suspensions
- Pass pre-fight medical examination
- Have minimum 10 professional bouts (or significant amateur achievements)

Championship Bout Requirements

- Scheduled for 12 rounds
- Second-day weigh-in required
- No weight allowance
- Three judges assigned

Champion Obligations

If you become champion:

- Defend your title at least once every 9 months
- Fight only NBF-PRO sanctioned bouts for title defenses

- Maintain medical and licensing requirements
- Comply with all NBF-PRO rules

Mandatory Defenses

After winning a title:

- You may have one voluntary defense
- Then you must face the mandatory challenger (top-ranked contender)

2.11 WEIGH-IN PROCEDURES

Timeline

Event	Timing
Official weigh-in	24-36 hours before bout
Second-day weigh-in (championship bouts)	Morning of bout

What to Expect

1. Arrive on time at designated location
2. Present your Boxer's Passport
3. Weigh in wearing undergarments only
4. Official NBF-PRO scale will be used
5. Result will be recorded and announced

At the Weigh-In

- Be professional and respectful
- No aggressive behavior
- Pose for photos if requested
- Keep interactions with opponent professional

Second-Day Weigh-In (Championship Bouts)

- You must not exceed 10% above the weight limit
 - This ensures you have rehydrated safely
 - Exceeding the limit may result in being prohibited from competing
-

2.12 BOUT DAY PROTOCOLS

Timeline

Time	Activity
Arrival	Arrive at venue at least 2 hours before your bout
Dressing Room	Prepare in your assigned dressing room
Hand Wrapping	Inspector will supervise hand wrapping
Pre-Bout Medical	Final check by ringside physician
Ready Room	Wait for your call
Ring Walk	Proceed to ring when announced

Dressing Room

- Only you and your licensed corner team are allowed
- Keep the room tidy
- Arrive with all your equipment

Hand Wrapping

- Must be supervised by an NBF-PRO inspector
- Only approved materials allowed
- Inspector will sign off before gloves are put on

Glove Selection

- Gloves will be provided and inspected
- You may select from approved gloves
- Gloves will be sealed by inspector

Ring Entrance

- Follow instructions of event staff
- Respect the ring announcer
- Acknowledge the crowd professionally

Pre-Bout Instructions

- Referee will give final instructions in the ring
- Listen carefully
- Touch gloves if you wish (not required)

2.13 POST-BOUT PROCEDURES

Immediate Aftermath

Step	Description
Remain in Ring	Wait for decision announcement
Respect Decision	Accept outcome professionally
Congratulate Opponent	Win or lose, show sportsmanship

Step**Description****Post-Fight Medical**

Go immediately to medical area

Post-Fight Medical Examination

- Required for all boxers
- Ringside physician will examine you
- Any injuries will be documented
- Medical suspension may be issued

Interviews

- Media may request interviews
- You may accept or decline
- Be professional and respectful

Dressing Room

- Return to your dressing room
- Rest and recover
- Corner team should monitor your condition

Next Steps

- Follow any medical advice
- If suspended, do not return to training until cleared
- Review bout with your team
- Plan your next steps with your manager

2.14 MEDICAL SUSPENSIONS

Medical suspensions protect you from competing while your body heals.

How Suspensions Work

Aspect	Description
Issued By	Ringside physician after bout
Recorded In	Your Boxer's Passport and central database
Duration	Based on injury severity
Clearance Required	Must be cleared by specialist before return

Suspension Durations

Outcome	Minimum Suspension
Knockout (KO)	60 days
Technical Knockout (TKO)	30 days
Multiple knockdowns (3 in bout)	30 days
Concussion	45 days
Severe cuts	21-45 days
Facial fractures	90 days
Hand injuries	30 days

Returning from Suspension

To return after suspension:

1. Wait for minimum suspension period to expire
2. Obtain clearance from appropriate specialist
3. Be examined by NBF-PRO designated physician
4. Receive clearance in writing

Important Notes

- You cannot fight while under medical suspension
 - Training while suspended may be permitted (ask your physician)
 - Ignoring a suspension may result in disciplinary action
-

2.15 ANTI-DOPING RULES

The NBF-PRO has zero tolerance for doping. We follow WADA standards.

The WADA Prohibited List

Substances are prohibited:

- **At all times** (anabolic agents, peptides, hormones)
- **In-competition** (stimulants, narcotics, cannabinoids)
- **Specific methods** (blood doping, gene doping)

Your Responsibilities

Responsibility	Action
Know the Rules	Familiarize yourself with the prohibited list
Check Medications	Verify any medication you take
Supplements Risk	Supplements may contain banned substances
Therapeutic Use Exemptions	Apply if you need a prohibited substance for medical reasons

Responsibility**Action****Testing**

Submit to testing at any time

Testing

You may be tested:

- At events (in-competition)
- Any time, anywhere (out-of-competition)
- Randomly
- Based on intelligence

Anti-Doping Rule Violations**Violation****Consequence**

Positive test

Minimum 2-year suspension

Refusing test

Treated as positive

Tampering

Additional penalties

Trafficking

Lifetime ban

Sanctions**Offense****Penalty**

First violation

2-4 years suspension, fine up to ₦5,000,000

Second violation

8 years to lifetime suspension, fine up to ₦10,000,000

2.16 DISCIPLINARY PROCESS

Types of Offenses

Level	Examples
Minor	Late arrival, minor unsportsmanlike conduct
Serious	Intentional fouls, multiple violations
Major	Match-fixing, doping, assault on officials

The Process

text

Copy

Download

Complaint → Investigation → Notice → Hearing → Decision → Appeal

Your Rights

If accused of a violation:

- You will receive written notice of charges
- You may have legal representation
- You may present evidence
- You may cross-examine witnesses
- You may appeal any decision

Possible Sanctions

Sanction	Description
Warning	Written reprimand
Fine	Monetary penalty
Suspension	Temporary loss of license
Revocation	Permanent loss of license
Title Stripping	Removal of championship
Result Reversal	Bout result changed

2.17 FREQUENTLY ASKED QUESTIONS

Q: How long does it take to get a license?

A: Complete applications are processed within 15 working days.

Q: Can I fight in another country?

A: Yes, but you must comply with that country's commission and inform NBF-PRO.

Q: What if I'm injured and can't fight?

A: Notify the promoter immediately. Medical withdrawal with documentation has no penalty.

Q: How do I change my manager?

A: Complete your contract or terminate for cause. File termination notice with NBF-PRO.

Q: What if I disagree with a referee's decision?

A: You may file a complaint, but referee decisions during a bout are final.

Q: Can I appeal a loss?

A: Only on limited grounds (scoring errors, referee misconduct). File within 14 days.

Q: What happens if I miss weight?

A: You have 2 hours to make weight. If still over, you may forfeit purse and cannot win a title.

Q: How often must I renew my license?

A: Annually by December 31st.

PART THREE: FOR PROMOTERS

3.1 OVERVIEW OF PROMOTER RESPONSIBILITIES

As a licensed promoter, you are responsible for organizing and presenting professional boxing events that meet all NBF-PRO standards for safety, fairness, and professionalism.

Your Primary Responsibilities

Responsibility	Description
Event Sanctioning	Obtain approval for all events before advertising
Licensing Compliance	Ensure all participants are properly licensed
Financial Obligations	Deposit purses, pay boxers, pay sanctioning fees
Safety	Provide safe venue, medical coverage, security
Insurance	Maintain required insurance coverage
Matchmaking	Ensure competitive and fair bouts
Reporting	Submit all required documentation

3.2 LICENSING REQUIREMENTS

Initial License Application

To obtain a promoter license, you must:

Requirement	Details
Age	At least 25 years (individual) or registered company
Business Plan	Detailed business plan required
Financial	Demonstrate financial responsibility
Insurance	Proof of insurance capability
Background Check	Pass criminal and financial background check
Application Form	Complete NBF-LIC-003
Fee	Pay applicable initial license fee

Corporate Applicants

If applying as a company, provide:

- Certificate of incorporation
- List of directors and officers
- Memorandum and articles of association
- Audited financial statements (if available)

License Renewal

Licenses expire December 31st each year. Renewal requirements:

- Submit renewal application (NBF-LIC-004) by November 30th
 - Pay renewal fee
 - Demonstrate continued financial responsibility
 - No outstanding fines or suspensions
-

3.3 PROMOTER CLASSES

Promoters are licensed in three classes based on experience and capability.

Class A Promoter

Aspect	Detail
Permitted Events	Any event including national championship bouts
Experience Required	Minimum 3 years as Class B or equivalent
Financial Requirement	Higher financial thresholds
Insurance Requirement	Full coverage as required

Class B Promoter

Aspect	Detail
Permitted Events	Events up to 8 rounds, no title bouts
Experience Required	Minimum 1 year as Class C or equivalent
Financial Requirement	Moderate financial thresholds

Class C Promoter

Aspect	Detail
Permitted Events	Club shows up to 6 rounds
Experience Required	Entry level
Financial Requirement	Basic financial thresholds

Upgrading Your Class

To upgrade:

1. Gain experience at current level
2. Demonstrate successful events
3. Apply for upgrade with supporting documentation
4. Pay applicable fee

3.4 EVENT SANCTIONING PROCESS

Application Timeline

Event Type	Application Deadline
All events	Minimum 60 days before event date

Required Documents

Your event sanctioning application (NBF-LIC-015) must include:

Document	Description
Application form	Complete NBF-LIC-015
Proposed fight card	All bouts with participants
Bout agreements	Copies of all bout contracts
Purse information	Amounts and proof of deposit
Insurance certificates	Proof of required coverage
Security plan	Detailed security arrangements
Medical coverage plan	Physician and ambulance details
Venue approval letter	From venue owner/manager
Sanctioning fee	Payment of applicable fee

Review Process

1. Events Department reviews application
2. Verifies licenses of all participants
3. Verifies medical clearances
4. Assesses competitive fairness
5. Inspects venue (if required)
6. Issues approval or denial

Approval Types

Decision	Meaning
-----------------	----------------

Decision	Meaning
Approved	Event may proceed as planned
Approved with conditions	Must meet specified requirements
Modifications required	Changes needed before approval
Denied	Event cannot proceed

Advertising Restriction

No event may be advertised or publicly announced until the sanction is issued.

3.5 FINANCIAL RESPONSIBILITIES

Purse Requirements

- All boxers must receive compensation as specified in bout agreements
- Minimum purses may be established by the Commission

Purse Deposit

Requirement	Details
When	Before the weigh-in
Where	Escrow account approved by NBF-PRO
Amount	Full amount of all purses

Requirement**Details****Verification**

Provide proof of deposit to NBF-PRO

Purse Payment

- Purses shall be paid immediately after the event
- Payment may be withheld pending drug test results or disciplinary proceedings

Non-Payment Penalties**Violation****Penalty**

Failure to pay purses

Suspension

Fine up to double the unpaid amount

License revocation for repeated violations

3.6 PURSE DEPOSITS AND PAYMENTS**Step-by-Step Process****Step****Action****Timing**

1

Calculate total purses

Before application

2

Deposit funds in escrow

Before weigh-in

Step	Action	Timing
3	Submit proof to NBF-PRO	With pre-event documents
4	Event takes place	Scheduled date
5	Pay boxers	Immediately after event
6	Submit payment verification	With post-event report

Escrow Requirements

- Escrow account must be with a recognized financial institution
- Account must be in promoter's name but subject to NBF-PRO oversight
- Funds cannot be released without NBF-PRO approval

Payment Methods

Method	Acceptable?	Notes
Bank transfer	Yes	Provide confirmation
Certified cheque	Yes	Must clear before event
Cash	No	Security concerns

3.7 INSURANCE REQUIREMENTS

Required Coverage

Insurance Type	Minimum Coverage
Boxer Medical Insurance	¥5,000,000 per boxer
Catastrophic Injury Insurance	¥10,000,000 per boxer
Public Liability Insurance	¥20,000,000 per event

Additional Recommended Coverage

- Event cancellation insurance
- Equipment insurance
- Workers' compensation

Proof of Insurance

- Certificates must be submitted with event application
- NBF-PRO must be named as additional insured
- Coverage must be valid for the event date

Claims

- Injury claims must be reported within 7 days
- Work with your insurer and NBF-PRO
- Maintain all documentation

3.8 VENUE REQUIREMENTS

General Requirements

Requirement	Standard
--------------------	-----------------

Requirement**Standard**

Capacity

Adequate for expected attendance

Emergency exits

Clearly marked and unobstructed

Fire safety

Equipment present and inspected

Restrooms

Adequate and accessible

Lighting

Proper illumination

Ventilation

Adequate air circulation

Accessibility

Access for persons with disabilities

Ring Area Requirements**Requirement****Standard**

Ring size

16-24 ft inside ropes

Space around ring

Minimum 6 ft

Sightlines

Clear for judges and officials

Ring lighting

Proper illumination

Medical area

Designated with equipment

Requirement**Standard**

Officials table

Positioned appropriately

Dressing Rooms

Separate dressing rooms for each boxer must have:

- Locking door
- Shower facilities
- Toilet
- Bench or chairs
- Adequate lighting
- Sufficient space

Medical Room

Dedicated medical room with:

- Examination table
- Medical equipment
- Sink with running water
- Privacy

3.9 MEDICAL REQUIREMENTS FOR EVENTS

Medical Personnel**Personnel****Quantity**

Ringside physicians

Minimum 2

Ambulance with paramedics

1

Medical Equipment at Ringside

- Emergency airway equipment
- Oxygen with masks and tubing
- Suction apparatus
- Stretcher or spine board
- Cervical collar
- Suturing equipment
- Emergency medications
- Automated External Defibrillator (AED)
- Blood pressure monitor
- Stethoscope

Pre-Fight Medicals

- All boxers must have pre-fight medical within 24 hours of weigh-in
- Clearance forms must be submitted to NBF-PRO

Emergency Action Plan

Every event must have a written Emergency Action Plan including:

- Communication procedures
- Emergency contact numbers
- Evacuation routes
- Designated hospital
- Roles and responsibilities

3.10 SECURITY REQUIREMENTS

Security Personnel

Requirement

Standard

Number

Adequate for venue and expected attendance

Requirement	Standard
Qualifications	Trained security personnel
Uniform	Clearly identifiable

Security Plan

Your security plan must address:

- Entry screening
- Crowd control
- Ring protection
- Dressing room security
- VIP protection
- Emergency evacuation

Coordination

- Coordinate with local police
- Share security plan with NBF-PRO
- Brief security personnel before event

Prohibited Items

Ensure security prevents entry of:

- Weapons
- Alcohol (unless sold at venue)
- Items that could be thrown into ring

3.11 MATCHMAKING GUIDELINES

Competitive Matchmaking

Bouts must be competitively fair. Consider:

- Experience levels
- Win-loss records
- Recent performance
- Weight classes

Commission Approval

- All matchups are subject to NBF-PRO approval
- The Commission may reject unsafe or non-competitive matchups

Experience Matching

Boxer A Experience	Boxer B Experience	Acceptable?
10+ bouts	10+ bouts	Yes
10+ bouts	Debut	No - unless exceptional circumstances
Champion	Journeyman	No

Medical History Review

- Review medical history of all boxers
 - Do not match boxers with recent KO losses against fresh opponents
 - Consider medical suspensions
-

3.12 WORKING WITH MATCHMAKERS

Licensed Matchmakers

- You may work with licensed matchmakers
- Matchmakers must hold current NBF-PRO license

- Matchmaker cannot have financial interest in boxers they match

Your Responsibilities

Even with a matchmaker, you remain responsible for:

- Final approval of all matchups
- Ensuring competitive fairness
- Compliance with all rules

Independent Matchmaking

You may make matches yourself if:

- You are knowledgeable about boxing
- You understand competitive matchmaking
- You comply with all guidelines

3.13 ADVERTISING AND PUBLICITY

Advertising Restrictions

Restriction	Rule
Pre-sanction advertising	Not permitted
Approved wording	Must accurately represent event
NBF-PRO logo	Must appear on all official materials

Required Information

All advertising should include:

- Event date and location

- Main event participants
- Official NBF-PRO sanction
- Ticket information

Prohibited Content

Do not include:

- Misleading claims
- Offensive material
- Unapproved sponsor logos

Media Relations

- Designate a media contact
 - Provide accurate information
 - Respond to media inquiries professionally
-

3.14 BROADCAST AND MEDIA

Broadcast Approval

- All broadcast arrangements must be approved by NBF-PRO
- Broadcast agreements must be submitted for review
- NBF-PRO may collect percentage of broadcast rights fees (standard 5%)

Media Accreditation

- Media representatives must be accredited
- Submit accreditation requests at least 7 days before event
- Provide media guidelines

Camera Placement

- Camera positions must be approved
- Cameras may not obstruct officials or judges
- Broadcast trucks/cables must not create safety hazards

Rights and Obligations

- Broadcast rights belong to promoter (subject to NBF-PRO approval)
 - NBF-PRO has right to use footage for archival and promotional purposes
 - Provide broadcast feed to NBF-PRO upon request
-

3.15 SPONSORSHIP GUIDELINES

Approved Sponsors

Sponsors must be approved by NBF-PRO. Prohibited sponsors include:

Category	Reason
Tobacco companies	Where prohibited by law
Illegal gambling operations	Illegal activity
Adult entertainment	Inappropriate
Fraudulent schemes	Illegal
Any sponsor deemed inappropriate	Commission discretion

Ring Advertising

- Ring canvas advertising must be approved
- NBF-PRO logo must be prominently displayed
- Commission royalty: 5% of gross advertising revenue

Boxer Sponsorship

- Boxers may wear sponsor logos on trunks and robes

- Logos must not be offensive or prohibited
- Size and placement may be restricted

Sponsorship Agreements

- Submit sponsorship agreements for review
 - Ensure compliance with all regulations
 - Maintain professional relationships
-

3.16 POST-EVENT REPORTING

Deadline

Post-event reports must be submitted within 7 days of the event.

Required Information

Information	Details
Final results	All bout outcomes
Purse payments	Verification of payments
Medical reports	Any injuries or suspensions
Incident reports	Any unusual occurrences
Financial summary	Revenue and expenses
Attendance	Official count

Forms

Use NBF-PRO Form NBF-EVT-REP for post-event reporting.

Consequences of Non-Reporting

Failure	Consequence
Late report	Warning, fine
No report	Suspension
Inaccurate report	Disciplinary action

3.17 COMMON VIOLATIONS AND PENALTIES

Promoter Violations

Violation	Typical Penalty
Advertising before sanction	Fine, event denial
Unlicensed participants	Fine, suspension
Unsafe venue	Event cancellation, fine
Late purse payment	Fine, interest payment
Non-payment of purses	Suspension, license revocation
Late post-event report	Warning, fine

Violation	Typical Penalty
No post-event report	Suspension
Insurance lapsed	Event cancellation, fine

Fine Amounts

Offense Level	Fine Range
Minor	₺50,000 - ₺500,000
Serious	₺500,000 - ₺2,000,000
Major	₺2,000,000 - ₺10,000,000

3.18 FREQUENTLY ASKED QUESTIONS

Q: How far in advance must I apply for event sanction?

A: Minimum 60 days before the event.

Q: Can I advertise before receiving sanction?

A: No. Advertising before sanction may result in denial.

Q: What if I need to change the date?

A: Notify NBF-PRO immediately. Changes may require new application.

Q: How do I handle a boxer withdrawal?

A: Notify NBF-PRO immediately. Find replacement if possible. Follow bout agreement terms.

Q: What if ticket sales are low?

A: You remain responsible for all financial obligations, including purses.

Q: Can I promote in multiple states?

A: Yes, your license is valid nationwide.

Q: How do I upgrade my promoter class?

A: Apply with evidence of successful events at current level.

Q: What insurance do I need?

A: Boxer medical, catastrophic injury, and public liability as specified.

PART FOUR: FOR MATCHMAKERS

4.1 OVERVIEW OF MATCHMAKER RESPONSIBILITIES

As a licensed matchmaker, you are responsible for arranging competitive and fair boxing matches while maintaining the highest ethical standards.

Your Primary Responsibilities

Responsibility	Description
Competitive Matchmaking	Arrange bouts that are fair and competitive
Safety	Consider boxer safety in all matchups
Record Verification	Verify boxer records and medical history
Compliance	Ensure all matchups comply with NBF-PRO rules
Impartiality	Maintain neutrality, avoid conflicts of interest

4.2 LICENSING REQUIREMENTS

Initial License Application

To obtain a matchmaker license, you must:

Requirement	Details
Age	At least 21 years
Knowledge	Demonstrate knowledge of boxing
Examination	Pass written examination
Background Check	Pass criminal background check
Application Form	Complete NBF-LIC-005
Fee	Pay applicable initial license fee

License Renewal

Licenses expire December 31st each year. Renewal requirements:

- Submit renewal application by November 30th
- Pay renewal fee
- No outstanding fines or suspensions

4.3 MATCHMAKING ETHICS

Core Ethical Principles

Principle	Description
Fairness	Create competitive matchups, not mismatches
Safety	Never match a boxer who is at unreasonable risk
Honesty	Provide accurate information to all parties
Impartiality	Treat all boxers, managers, and promoters fairly
Transparency	Disclose all relevant information

Unethical Practices

The following are prohibited:

- Creating intentional mismatches
- Matching injured or medically suspended boxers
- Concealing information about a boxer's record
- Favoring certain promoters or managers
- Accepting bribes or kickbacks

4.4 COMPETITIVE MATCHMAKING STANDARDS

Factors to Consider

When making matches, consider:

Factor	Why It Matters
--------	----------------

Factor	Why It Matters
Experience level	Similar number of bouts
Win-loss record	Comparable success rates
Recent performance	Current form matters
Weight	Proper weight class
Medical history	Recent injuries or KOs
Age	Significant age gaps can matter

Experience Guidelines

Boxer A Experience	Boxer B Experience	Recommendation
0-4 bouts	0-4 bouts	Appropriate
5-10 bouts	5-10 bouts	Appropriate
10+ bouts	0-4 bouts	Generally not appropriate
Champion	Journeyman	Not appropriate

Return from Layoff

Boxers returning from long layoffs (12+ months) should:

- Have appropriate comeback opponent
- Not be matched with top contenders immediately

- Be medically cleared
-

4.5 WORKING WITH THE RANKINGS

Using Rankings

- Refer to official NBF-PRO rankings
- Higher-ranked boxers should face competitive opposition
- Rankings should guide title eliminators

Ranking Considerations

Scenario	Approach
#1 vs #2	Appropriate for title eliminator
#1 vs #15	Generally too wide a gap
Unranked vs #5	Unranked boxer should have strong record

Moving Boxers Up

When moving a boxer up in class:

- Gradual progression
 - Test against gatekeeper level first
 - Don't rush to title shots
-

4.6 CHAMPIONSHIP MATCHMAKING

Title Fight Requirements

For championship bouts:

- Challenger should be top-ranked contender
- Both boxers must meet eligibility requirements
- Bout must be approved by Title Fights Committee

Mandatory Defenses

- Champion must face mandatory challenger
- Mandatory is typically #1 contender
- Timeframes specified in rules

Interim Titles

- Interim title fights should be between top contenders
- Winner becomes mandatory challenger

Purse Bids

- If terms cannot be agreed, purse bid may be ordered
- Follow purse bid procedures

4.7 RECORD VERIFICATION

Your Responsibility

- Verify records of all boxers you match
- Do not rely solely on information provided by managers
- Check with NBF-PRO database

What to Verify

Information

Verification Source

Information**Verification Source**

Professional record

NBF-PRO database

Medical suspensions

NBF-PRO medical records

Current license

NBF-PRO licensing database

Recent results

BoxRec, NBF-PRO records

Red Flags

- Unexplained gaps in record
 - Inconsistent information
 - Recent knockout losses
 - Active medical suspensions
-

4.8 PROHIBITED RELATIONSHIPS

Conflict of Interest Rules

Relationship	Permitted?	Conditions
Financial interest in boxer	No	Not permitted
Managing boxers	No	Not permitted
Ownership in promotion	No	Full disclosure required

Relationship	Permitted?	Conditions
Family relationship with boxer	Maybe	Must disclose

Disclosure Requirements

If you have any potential conflict:

1. Disclose in writing to NBF-PRO
2. Disclose to all parties involved
3. Recuse yourself if appropriate

4.9 FREQUENTLY ASKED QUESTIONS

Q: Can I make matches for a boxer I also train?

A: No, this creates a conflict of interest.

Q: What if a boxer's record is inaccurate?

A: Verify with NBF-PRO before finalizing the match.

Q: How do I handle a boxer with recent KO losses?

A: Allow adequate recovery time; consider step-back opposition.

Q: Can I work for multiple promoters?

A: Yes, but maintain impartiality.

Q: What if a promoter asks me to make a mismatch?

A: Refuse. Your license requires ethical matchmaking.

Q: How do I become a matchmaker?

A: Complete application, pass examination, demonstrate knowledge.

PART FIVE: FOR MANAGERS

5.1 OVERVIEW OF MANAGER RESPONSIBILITIES

As a licensed manager, you play a crucial role in guiding boxers' careers. Your fiduciary duty requires you to act in your boxer's best interest at all times.

Your Primary Responsibilities

Responsibility	Description
Career Guidance	Help boxers make wise career decisions
Contract Negotiation	Negotiate favorable terms for your boxers
Bout Selection	Find appropriate opponents
Compliance	Ensure boxers comply with rules
Fiduciary Duty	Act in boxer's best interest, not your own

5.2 LICENSING REQUIREMENTS

Initial License Application

To obtain a manager license, you must:

Requirement	Details
Age	At least 25 years
Knowledge	Demonstrate knowledge of boxing business

Requirement	Details
Examination	Pass written examination
Background Check	Pass criminal background check
Application Form	Complete NBF-LIC-006
Fee	Pay applicable initial license fee

License Renewal

Licenses expire December 31st each year. Renewal requirements:

- Submit renewal application by November 30th
- Pay renewal fee
- Complete continuing education
- No outstanding fines or suspensions

5.3 MANAGER-BOXER RELATIONSHIPS

Finding Boxers

- Seek boxers with potential
- Be honest about what you can offer
- Do not make promises you cannot keep

Written Agreements

All manager-boxer relationships must be documented in a written agreement that:

- Is signed by both parties
- Specifies duration (maximum 3 years)
- Specifies compensation (maximum 33⅓%)

- Describes services to be provided
- Includes termination provisions

Your Duties to Your Boxer

Duty	Description
Loyalty	Put boxer's interests first
Care	Exercise reasonable skill and diligence
Disclosure	Reveal all material information
Accounting	Account for all funds
Confidentiality	Protect boxer's private information

5.4 CONTRACT REQUIREMENTS

Required Elements

Every manager-boxer agreement must include:

Element	Requirement
Parties	Full legal names
Duration	Specific term (max 3 years)
Compensation	Percentage (max 33⅓%)

Element	Requirement
Services	What manager will do
Expenses	Who pays for what
Termination	How agreement can end
Signatures	Both parties

Filing Requirements

- File agreement with NBF-PRO within 14 days of signing
- File any amendments promptly
- File termination notice when relationship ends

Prohibited Terms

Term	Why Prohibited
Perpetual duration	Boxer cannot be bound forever
Excessive compensation	Maximum is 33⅓%
Unreasonable options	Boxer needs freedom

5.5 COMPENSATION LIMITS

Maximum Percentage

Jurisdiction**Maximum**

NBF-PRO

33⅓% (one-third) of purses

What Counts Toward Compensation

- Base purse
- Win bonuses
- Title bonuses
- Pay-per-view percentages (if applicable)

What Does Not Count

- Reimbursed expenses
- Training costs (if separate)
- Legal fees (if separate)

Payment Timing

- Compensation is typically deducted from purse before boxer receives payment
- Payment should be made promptly after bout

5.6 FIDUCIARY DUTIES**What "Fiduciary Duty" Means**

As a manager, you are in a position of trust. Your boxer relies on you. You must:

Duty**Explanation****Put boxer first**

Your interests second

Duty	Explanation
Avoid conflicts	No secret deals
Full disclosure	Tell boxer everything
Account for money	Track every naira
No secret profits	All income disclosed

Examples of Breaches

- Taking kickbacks from promoters
- Not disclosing promoter payments
- Steering boxer to certain promoter for personal gain
- Borrowing money from boxer
- Self-dealing

5.7 CAREER PLANNING FOR BOXERS

Stages of Career

Stage	Focus
Development (0-10 fights)	Experience, learning, appropriate opposition
Contender (10-20 fights)	Building record, rankings, title shots
Champion	Title defenses, legacy

Stage**Focus****Late Career**

Smart matchmaking, exit strategy

Matchmaking Strategy

- Progress gradually
- Don't rush to title shots
- Consider opponent styles
- Protect boxer's health

Financial Planning

- Encourage savings
- Plan for taxes
- Consider retirement
- Invest wisely

5.8 WORKING WITH PROMOTERS

Promoter Relationships

- Maintain professional relationships
- Negotiate firmly but fairly
- Get everything in writing
- Verify promoter licenses

Negotiation Tips**Do**

Know your boxer's value

Don't

Accept first offer

Do

Get multiple offers

Understand contracts

Verify purse deposits

Don't

Burn bridges

Sign without reading

Trust verbal promises

Disputes

If disputes arise:

1. Communicate directly
2. Seek mediation
3. File complaint with NBF-PRO
4. Consider arbitration

5.9 CONFLICT OF INTEREST RULES

Prohibited Conflicts

Situation

Permitted?

Managing two boxers in same division

Yes, with disclosure

Financial interest in promotion

Must disclose

Serving as matchmaker

Must disclose

Training your boxer

Yes, allowed

Disclosure Requirements

If you have any potential conflict:

1. Disclose in writing to your boxer
 2. Disclose to NBF-PRO
 3. Obtain written consent
 4. Document everything
-

5.10 FREQUENTLY ASKED QUESTIONS

Q: Can I manage multiple boxers?

A: Yes, but disclose to each and avoid conflicts.

Q: What if my boxer wants to leave?

A: Review contract. If within term, negotiate release or complete term.

Q: How do I handle disputes with promoters?

A: Communicate first, then file complaint with NBF-PRO.

Q: Can I also train my boxer?

A: Yes, many managers also train.

Q: What expenses can I deduct?

A: Only those specified in your agreement.

Q: How do I find boxers to manage?

A: Attend amateur events, gyms, build relationships.

PART SIX: FOR TRAINERS

6.1 OVERVIEW OF TRAINER RESPONSIBILITIES

As a certified trainer, you are responsible for preparing boxers physically and technically for competition, and for protecting their safety at all times.

Your Primary Responsibilities

Responsibility	Description
Physical Preparation	Condition boxers for competition
Technical Development	Teach proper technique
Strategic Planning	Develop fight plans
Safety	Protect boxer from injury
Corner Leadership	Direct corner team during bouts

6.2 CERTIFICATION LEVELS

Trainers are certified at three levels.

Level 1: Assistant Trainer

Aspect	Detail
Role	May assist but not serve as chief second
Requirements	Complete training course, pass examination
Privileges	Work under supervision of Level 2 or 3

Level 2: Professional Trainer

Aspect	Detail
Role	May serve as chief second
Requirements	Level 1 + additional experience, examination
Privileges	Lead corner, make stoppage decisions

Level 3: Master Trainer

Aspect	Detail
Role	May train other trainers
Requirements	Level 2 + extensive experience, demonstrated expertise
Privileges	Conduct training courses, mentor lower levels

6.3 LICENSING REQUIREMENTS

Initial Certification

To obtain trainer certification:

Level	Requirements
Level 1	Age 21+, complete training course, pass exam, first aid certified

Level	Requirements
Level 2	Level 1 + 2 years experience, advanced exam, practical evaluation
Level 3	Level 2 + 5 years experience, master exam, teaching demonstration

Required Documents

- Completed application (NBF-LIC-007)
- Proof of age
- First aid/CPR certification
- Training course completion certificate
- Examination results
- Fee payment

Renewal

- All levels renew annually
- Continuing education required
- First aid/CPR must remain current

6.4 TRAINER DUTIES

Before the Bout

Duty	Description
Physical conditioning	Ensure boxer is fit
Technical training	Develop skills

Duty	Description
Sparring supervision	Monitor safely
Fight plan	Develop strategy
Medical monitoring	Watch for injuries

During Training

- Maintain safe training environment
- Use proper equipment
- Monitor hydration and nutrition
- Recognize overtraining
- Rest when needed

Weight Management

- Help boxer manage weight safely
- Never encourage dangerous cutting
- Work with nutritionist if needed
- Monitor during camp

6.5 CORNER CONDUCT RULES

During Rounds

Rule	Explanation
Remain seated	All corner personnel must stay seated during rounds

Rule	Explanation
No coaching	Instructions only between rounds
No touching ropes	Don't interfere with action
No distractions	Don't distract opponent or officials

Between Rounds

Rule	Explanation
One person in ring	Only chief second may enter ring
Others on apron	Assistants may stand on apron
Leave at bell	All must leave when bell rings
Provide instructions	Use rest period wisely

Throwing in the Towel

- You may stop the bout by throwing towel
- Towel must be thrown during round, not between
- Once thrown, bout ends immediately

Prohibited Actions

Action	Consequence
Entering ring during round	Point deduction, ejection

Action**Consequence**

Abusive language

Warning, ejection

Encouraging fouls

Suspension

Allowing injured boxer to continue

Suspension, license revocation

6.6 SAFETY RESPONSIBILITIES

Your Primary Duty

The safety of your boxer is more important than winning.

When to Stop a Bout

Consider stopping when:

- Boxer is taking excessive punishment
- Boxer cannot defend themselves
- Boxer has significant injury
- Boxer is exhausted and defenseless

Signs of Distress

Watch for:

- Glassy eyes
- Unsteady legs
- Drooping arms
- Not throwing punches
- Not responding to instructions

Medical Cooperation

- Listen to ringside physician
 - If physician says stop, accept it
 - Share information with medical staff
-

6.7 WORKING WITH CUTMEN

Role of Cutman

Cutmen manage cuts and swelling between rounds.

Communication

- Tell cutman about injuries
- Allow time for cutman to work
- Coordinate with cutman on strategy

Approved Techniques

Cutmen may only use approved supplies:

- Adrenaline (for bleeding)
- Thrombin
- Cold compresses
- Approved swabs

Prohibited Techniques

Technique

Why Prohibited

Petroleum jelly on face

Can impair vision, illegal

Excessive pressure

Can worsen injury

Unapproved substances

Safety risk

6.8 CONTINUING EDUCATION

Annual Requirements

Level	Required Hours
Level 1	8 hours
Level 2	12 hours
Level 3	16 hours (including teaching)

Topics Covered

- Rule updates
- Safety protocols
- New techniques
- Concussion awareness
- First aid refresher

Tracking

- Maintain records of education
- Submit proof with renewal
- Failure may result in non-renewal

6.9 FREQUENTLY ASKED QUESTIONS

Q: Can I train boxers from other gyms?

A: Yes, unless exclusive contract.

Q: What if my boxer wants to fight when injured?

A: Refuse. Your duty is to protect, not enable.

Q: How do I move up in level?

A: Gain experience, complete requirements, apply.

Q: Can I also serve as cutman?

A: Yes, if certified as cutman.

Q: What if I disagree with referee's stoppage?

A: Accept it. File complaint later if necessary.

Q: Do I need my own insurance?

A: Recommended, but not required by NBF-PRO.

PART SEVEN: FOR CUTMEN

7.1 OVERVIEW OF CUTMAN RESPONSIBILITIES

As a certified cutman, you are responsible for managing cuts, swelling, and bleeding during bouts, helping boxers continue safely while protecting them from further injury.

Your Primary Responsibilities

Responsibility	Description
Cut Management	Control bleeding quickly and effectively
Swelling Reduction	Minimize swelling between rounds
Safety	Never use dangerous techniques
Corner Support	Work as part of corner team

Responsibility**Description****Equipment**

Maintain proper supplies

7.2 CERTIFICATION REQUIREMENTS

Initial Certification

To obtain cutman certification, you must:

Requirement**Details****Age**

At least 18 years

Training

Complete NBF-PRO approved cutman course

Skills

Demonstrate proficiency

Examination

Pass practical examination

First Aid

Current first aid certification

Application

Complete NBF-LIC-008

Fee

Pay applicable fee

Renewal

- Renew annually by December 31st
- Maintain current first aid certification

- Complete continuing education

7.3 APPROVED SUPPLIES AND TECHNIQUES

Approved Supplies

Supply	Use
Adrenaline (1:1000)	Control bleeding
Thrombin	Promote clotting
Cold compresses	Reduce swelling
Cotton swabs	Application
Enswell (iron)	Reduce swelling (cold)
Petroleum jelly	On eyebrows only, never face

Prohibited Supplies

Substance	Why Prohibited
Any unapproved substance	Safety unknown
Excessive petroleum jelly	Can impair vision
Blood-clotting agents not approved	Medical risk

Techniques

Technique	Approved
Direct pressure	Yes
Cold application	Yes
Chemical cautery (adrenaline)	Yes
Stitching	No - physician only
Glue	No - physician only

7.4 CORNER CONDUCT RULES

Between Rounds

Rule	Explanation
Enter ring quickly	You have only 1 minute
Work efficiently	Prioritize most serious issues
Communicate	Tell trainer about injuries
Exit promptly	Leave when bell rings

During Rounds

- Remain seated
- Observe boxer's condition
- Prepare supplies for next break
- Note any developing issues

Prohibited Actions

Action	Consequence
Entering during round	Point deduction, ejection
Using unapproved substances	Suspension
Working on face with petroleum jelly	Fine, suspension
Ignoring severe bleeding	Disciplinary action

7.5 EMERGENCY PROCEDURES

Severe Bleeding

If bleeding cannot be controlled:

1. Inform referee at end of round
2. Referee may stop bout
3. Physician should evaluate

Suspected Fracture

If you suspect facial fracture:

1. Do not apply pressure
2. Inform trainer
3. Bout likely should stop

Boxer in Distress

If boxer shows signs of serious distress:

1. Inform trainer immediately
 2. Trainer may stop bout
 3. Be ready to assist medical team
-

7.6 WORKING WITH PHYSICIANS

Relationship with Ringside Physician

- Physician has final say on medical matters
- Cooperate fully with physician
- Share information about cuts

When Physician Intervenes

- If physician enters ring, step back
- Follow physician's instructions
- Physician may stop bout for medical reasons

Post-Bout

- Assist with post-fight medical if requested
 - Provide information about injuries
 - Document any concerns
-

7.7 FREQUENTLY ASKED QUESTIONS

Q: Can I stitch a cut?

A: No. Only licensed physicians may stitch.

Q: What if I run out of supplies?

A: Have backup supplies. Promoters should provide emergency kit.

Q: How do I become a cutman?

A: Complete cutman course, pass examination, apply for certification.

Q: Can I work for multiple boxers?

A: Yes, but not in the same bout.

Q: What if a cut won't stop bleeding?

A: Inform trainer and referee; bout may need to stop.

Q: Do I need my own insurance?

A: Recommended, but not required.

PART EIGHT: FOR CORNER PERSONS / SECONDS

8.1 OVERVIEW OF CORNER PERSON RESPONSIBILITIES

As a registered corner person or second, you support the trainer and cutman during bouts, helping with equipment, communication, and boxer welfare.

Your Primary Responsibilities

Responsibility	Description
Support Trainer	Assist as directed
Equipment Management	Handle water, sponges, towels
Observation	Watch for signs of distress
Communication	Relay information

Responsibility**Description****Safety**

Help protect boxer

8.2 REGISTRATION REQUIREMENTS

Registration Process

To register as a corner person, you must:

Requirement**Details****Age**

At least 18 years

Training

Basic corner training recommended

Knowledge

Understand corner conduct rules

Application

Complete NBF-LIC-008A

Fee

Pay applicable fee

Renewal

- Register annually
- Maintain basic knowledge
- No fee if working under licensed trainer

Working Without Registration

- Unregistered corner persons are not permitted

- Boxers may be penalized for unregistered corners
 - Event may be delayed
-

8.3 CORNER CONDUCT RULES

During Rounds

Rule	Explanation
Remain seated	All corner personnel must stay seated
No coaching	No instructions during round
No touching ropes	Don't interfere
No distractions	Don't distract opponent

Between Rounds

Rule	Explanation
Only one in ring	Usually trainer enters
Others on apron	May stand on apron
Leave at bell	Exit when bell rings
Provide support	Hand water, stool, etc.

Prohibited Actions

Action	Consequence
Entering ring during round	Point deduction, ejection
Throwing objects	Ejection, suspension
Abusive language	Warning, ejection
Interfering with officials	Disciplinary action

8.4 PERMITTED ACTIVITIES

What You May Do

Activity	Permitted
Hand water to boxer	Yes
Hold stool	Yes
Wipe boxer with towel	Yes
Apply cold sponge	Yes
Relay trainer instructions	Yes

Activity	Permitted
-----------------	------------------

Observe and report	Yes
--------------------	-----

What You May Not Do

Activity	Permitted
-----------------	------------------

Give technical instructions	No - only trainer
-----------------------------	-------------------

Enter ring during round	No
-------------------------	----

Touch opponent	No
----------------	----

Interfere with officials	No
--------------------------	----

Use unapproved substances	No
---------------------------	----

8.5 WORKING WITH THE TEAM

Roles in the Corner

Role	Primary Responsibility
Trainer	Technical direction, strategy
Cutman	Managing cuts, swelling

Role	Primary Responsibility
Second	Support, equipment, observation
Manager	(if present) Observer only

Communication

- Listen to trainer
- Speak clearly
- Share observations
- Stay calm

Teamwork

- Anticipate needs
- Be ready with equipment
- Support each other
- Focus on boxer

8.6 FREQUENTLY ASKED QUESTIONS

Q: Can I be a corner person without experience?

A: Yes, but you should learn basic rules and work with experienced team.

Q: How many people can be in the corner?

A: Maximum three: trainer, cutman, one second.

Q: Can I also be the cutman?

A: Yes, if you are certified as cutman.

Q: What if the trainer asks me to do something illegal?

A: Refuse. Your license is at risk.

Q: Do I need my own insurance?

A: Not required, but recommended.

Q: Can I work for multiple boxers?

A: Yes, but not in same bout.

PART NINE: FOR REFEREES

9.1 OVERVIEW OF REFEREE RESPONSIBILITIES

As a licensed referee, you are the official in charge of the bout, responsible for enforcing rules, protecting boxers, and ensuring fair competition.

Your Primary Responsibilities

Responsibility	Description
Rule Enforcement	Ensure all rules are followed
Boxer Safety	Stop bout when boxer cannot continue
Fairness	Apply rules equally to both boxers
Control	Maintain control of the bout
Judgment	Make split-second decisions correctly

9.2 LICENSING REQUIREMENTS

Initial License Application

To obtain a referee license, you must:

Requirement	Details
Age	At least 25 years
Experience	Minimum 5 years boxing experience
Training	Complete NBF-PRO referee training course
Examination	Pass written exam (90% minimum)
Practical	Pass practical evaluation
Physical	Pass physical fitness test
Vision/Hearing	Pass vision and hearing tests
Background	Pass background check
Application	Complete NBF-LIC-009
Fee	Pay applicable fee

License Levels

Level	Permitted Assignments
Level 3	Up to 6-round bouts

Level	Permitted Assignments
Level 2	Up to 10-round bouts
Level 1	Championship bouts (12 rounds)

Renewal

- Renew annually
- Pass physical fitness test
- Complete continuing education
- Maintain performance standards

9.3 REFEREE LEVELS

Level 3 Referee

Aspect	Detail
Experience	Entry level
Assignments	4-6 round bouts
Supervision	May be observed
Advancement	After 20 bouts, may test for Level 2

Level 2 Referee

Aspect	Detail
Experience	Intermediate
Assignments	Up to 10-round bouts
Evaluation	Regular evaluation
Advancement	After 50 bouts, may test for Level 1

Level 1 Referee

Aspect	Detail
Experience	Senior/Championship level
Assignments	Championship bouts, international events
Status	Highest level

9.4 PRE-BOUT DUTIES

Before the Event

Duty	Timing
Review rules	Before event

Duty

Check assignment

Prepare equipment

Arrive early

Timing

Confirm event details

Uniform, gloves, supplies

At least 2 hours before

At the Venue**Duty**

Check in

Meeting

Inspect ring

Inspect gloves

Review medicals

Description

Report to chief official

Officials meeting

Verify ring condition

Verify gloves (with inspector)

Verify clearances

Locker Room Visit

- Visit each dressing room (optional)
 - Give final instructions
 - Answer questions
 - Ensure boxers are ready
-

9.5 DURING THE BOUT

Pre-Bout Instructions

In the ring:

1. Call boxers to center
2. Give final instructions
3. Check with timekeeper
4. Signal "Box"

During Rounds

Responsibility	Action
Position	Stay close to action, avoid interfering
Verbal commands	Use "Stop," "Box," "Break"
Physical separation	When needed
Fouls	Warn, penalize as appropriate
Knockdowns	Count accurately
Injury	Assess, stop if necessary

Between Rounds

- Collect scorecards (if applicable)
 - Check with judges
 - Brief break
 - Prepare for next round
-

9.6 POST-BOUT DUTIES

After Final Bell

Duty	Description
Collect scorecards	From judges
Verify totals	With commission representative
Await decision	Allow judges to calculate
Announce result	To ring announcer
Raise winner's hand	If decision

After Stoppage

- Ensure medical attention if needed
- Explain stoppage to officials
- Complete report

Paperwork

- Complete referee report
- Submit scorecards
- Note any incidents
- Sign forms

9.7 FOULS AND PENALTIES

Common Fouls

Foul	Description
Low blow	Below belt
Rabbit punch	Back of head
Holding and hitting	Holding while punching
Head butt	Intentional
Hitting after break	After referee command
Hitting downed opponent	Boxer on canvas

Penalty System

Offense	Penalty
First minor foul	Warning
Second foul	Point deduction
First serious foul	Point deduction
Intentional foul causing injury	Disqualification
Repeated fouls	Disqualification

Point Deduction Procedure

1. Stop action

2. Signal to judges and timekeeper
3. Inform boxer and corner
4. Ensure judges record deduction

9.8 STOPPAGE CRITERIA

When to Stop a Bout

Situation	Action
Boxer taking excessive punishment	Stop
Boxer cannot defend themselves	Stop
Boxer injured and cannot continue	Stop
Boxer knocked down and can't rise	Count out
Corner throws in towel	Stop
Physician advises stoppage	Stop

Technical Knockout (TKO)

A TKO occurs when:

- Referee stops bout
- Corner stops bout (towel)
- Boxer fails to answer bell
- Referee stops under three-knockdown rule

Knockout (KO)

- Count to 10
- If boxer does not rise, bout ends
- Signal KO

No Contest

- Accidental foul before 4 rounds
 - Ring/venue issues
 - Commission discretion
-

9.9 WORKING WITH JUDGES

Pre-Bout

- Confirm judges are in place
- Ensure they have scorecards
- Brief if needed

During Bout

- Do not communicate with judges during rounds
- Ensure point deductions are signaled clearly
- Maintain professionalism

Post-Bout

- Collect scorecards
 - Verify totals
 - Ensure accuracy
-

9.10 WORKING WITH PHYSICIANS

Relationship

- Physician has authority over medical matters
- Consult physician when needed
- Follow physician's advice on medical safety

When Physician Intervenes

- If physician enters ring, stop action
- Allow examination
- Follow physician's recommendation

Medical Suspensions

- Note any physician recommendations
- Ensure medical suspensions recorded
- Follow up as needed

9.11 EVALUATIONS AND ADVANCEMENT

Evaluation Process

Frequency	Evaluator
Every bout	Chief Official or designee
Periodic	Officiating Director

Evaluation Criteria

Criteria	Weight
Positioning	High

Criteria	Weight
Decision-making	High
Rule enforcement	High
Communication	Medium
Professionalism	Medium

Consequences of Evaluation

Result	Action
Excellent	Consider for advancement
Satisfactory	Continue as is
Needs improvement	Retraining required
Unsatisfactory	Suspension, demotion

Advancement

To advance to next level:

1. Meet minimum bout requirements
 2. Consistently strong evaluations
 3. Pass level examination
 4. Complete practical evaluation
-

9.12 CODE OF CONDUCT FOR REFEREES

Required Conduct

Principle	Description
Impartiality	Treat both boxers equally
Integrity	Never accept bribes
Professionalism	Maintain appearance and demeanor
Confidentiality	Protect Commission matters
No betting	Never wager on bouts

Prohibited Conduct

- Showing favoritism
- Accepting gifts from boxers/promoters
- Wagering on boxing
- Discussing scores during bout
- Abusing authority

Penalties for Misconduct

Violation	Penalty
Minor misconduct	Warning, retraining
Serious misconduct	Suspension

Violation**Penalty**

Corruption

License revocation

9.13 FREQUENTLY ASKED QUESTIONS

Q: How do I become a referee?

A: Meet age/experience requirements, complete training, pass examinations.

Q: What if I make a mistake?

A: Everyone makes mistakes. Learn from them. Be honest in your report.

Q: Can I referee bouts involving boxers I know?

A: Only if you can remain impartial. Disclose relationships.

Q: How are referees assigned?

A: Through transparent rotation system by Officiating Department.

Q: What if a boxer argues with me?

A: Remain calm, enforce rules. Point deduction if necessary.

Q: How do I move up in level?

A: Gain experience, strong evaluations, pass advancement tests.

PART TEN: FOR JUDGES

10.1 OVERVIEW OF JUDGE RESPONSIBILITIES

As a licensed judge, you are responsible for scoring bouts fairly and accurately, using the Ten-Point Must System, based solely on what you see in the ring.

Your Primary Responsibilities

Responsibility	Description
Accurate Scoring	Score each round correctly
Impartiality	Judge based on action, not preference
Independence	Do not consult others
Focus	Watch the bout, not the crowd
Integrity	Never accept bribes or favors

10.2 LICENSING REQUIREMENTS

Initial License Application

To obtain a judge license, you must:

Requirement	Details
Age	At least 25 years
Training	Complete NBF-PRO judge training course
Examination	Pass written exam (90% minimum)
Practical	Pass practical evaluation

Requirement	Details
Vision	Pass vision test
Background	Pass background check
Application	Complete NBF-LIC-010
Fee	Pay applicable fee

Judge Levels

Level	Permitted Assignments
Level 3	Up to 6-round bouts
Level 2	Up to 10-round bouts
Level 1	Championship bouts (12 rounds)

Renewal

- Renew annually
- Complete continuing education
- Maintain performance standards
- Vision test updated

10.3 JUDGE LEVELS

Level 3 Judge

Aspect**Detail****Experience**

Entry level

Assignments

4-6 round bouts

Supervision

May be observed

Advancement

After 20 bouts, may test for Level 2

Level 2 Judge**Aspect****Detail****Experience**

Intermediate

Assignments

Up to 10-round bouts

Evaluation

Regular evaluation

Advancement

After 50 bouts, may test for Level 1

Level 1 Judge**Aspect****Detail****Experience**

Senior/Championship level

Assignments

Championship bouts, international events

Aspect	Detail
Status	Highest level

10.4 THE TEN-POINT MUST SYSTEM

How It Works

Round Result	Score
Winner of round	10 points
Loser of round	9 points or fewer

Scoring Guidelines

Score	Description
10-10	Even round, no clear advantage
10-9	Clear winner, close but decisive
10-8	Dominant round, possibly with knockdown
10-7	Extremely dominant with multiple knockdowns

Knockdown Scoring

- Each knockdown results in one-point deduction
- Example: Boxer A knocks down Boxer B and wins round: 10-8

Foul Point Deductions

- Referee signals point deductions
- Deduct from that round's score
- Ensure total reflects deduction

10.5 SCORING CRITERIA

The Four Criteria

Criteria	What to Look For
Effective Punching	Clean, impactful punches to legal targets
Ring Generalship	Control of ring, dictating pace
Effective Aggression	Progressing with purpose, not just advancing
Defense	Avoiding or blocking opponent's punches

Weighting

All four criteria should be considered, but effective punching is primary.

What Not to Consider

Do Not Consider

Why

Do Not Consider**Why**

Crowd reaction

Not objective

Reputation

Past doesn't matter

Color of trunks

Irrelevant

Nationality

Must be impartial

Promoter preference

Irrelevant

10.6 COMMON SCORING ERRORS

Errors to Avoid**Error****Description****Home cooking**

Favoring local boxer

Champion bias

Giving champion rounds they didn't win

Aggression bias

Scoring aggression without effectiveness

Recency bias

Letting last round overshadow earlier

Confirmation bias

Sticking to initial impression

Staying Objective

- Score round by round
- Don't think about total score
- Reset each round
- Judge what you see, not what you expect

Handling Close Rounds

- If truly even, score 10-10
 - If slight advantage, 10-9
 - Be decisive
-

10.7 PRE-BOUT PREPARATION

Before the Event

Task	Timing
Review rules	Before event
Check assignment	Confirm details
Prepare materials	Scorecards, pens
Arrive early	At least 2 hours before

At the Venue

- Check in with chief official
- Attend officials meeting
- Review any special instructions
- Take your position

Pre-Bout Mindset

- Clear your mind
 - Focus on the task
 - Prepare to judge fairly
-

10.8 DURING THE BOUT

Position

- Sit in assigned seat
- Ensure clear view
- Do not move during rounds

Scoring

Time

Action

During round

Observe carefully

After round

Record score immediately

Between rounds

Prepare for next

Do not

Consult others

Focus

- Watch the action
- Ignore crowd
- Ignore announcer
- Focus on boxers

What to Watch

Watch	For
Clean punches	Impact, accuracy
Defense	Blocks, evasions
Ring control	Who dictates
Aggression	Effective or wasted

10.9 POST-BOUT PROCEDURES

After Final Bell

Step	Action
1	Verify your scorecard
2	Ensure totals correct
3	Sign scorecard
4	Submit to referee

After Decision

- Remain in place until dismissed

- Do not discuss scores publicly
- Leave quietly

Evaluation

- Your scores will be evaluated
- Learn from feedback
- Improve consistently

10.10 EVALUATIONS AND ADVANCEMENT

Evaluation Process

Frequency	Evaluator
Every bout	Chief Official or designee
Periodic	Officiating Director

Evaluation Criteria

Criteria	Weight
Accuracy	High
Consistency	High
Adherence to criteria	High
Professionalism	Medium

Consequences of Evaluation

Result	Action
Excellent	Consider for advancement
Satisfactory	Continue as is
Needs improvement	Retraining required
Unsatisfactory	Suspension, demotion

Advancement

To advance to next level:

1. Meet minimum bout requirements
2. Consistently strong evaluations
3. Pass level examination
4. Complete practical evaluation

10.11 CODE OF CONDUCT FOR JUDGES

Required Conduct

Principle	Description
Impartiality	Judge both boxers equally
Integrity	Never accept bribes

Principle	Description
Professionalism	Maintain appearance and demeanor
Confidentiality	Do not discuss scores
No betting	Never wager on bouts

Prohibited Conduct

- Consulting other judges during bout
- Discussing scores with media
- Accepting gifts from boxers/promoters
- Wagering on boxing
- Showing bias

Penalties for Misconduct

Violation	Penalty
Minor misconduct	Warning, retraining
Serious misconduct	Suspension
Corruption	License revocation

10.12 FREQUENTLY ASKED QUESTIONS

Q: How do I become a judge?

A: Complete training, pass examinations, meet requirements.

Q: What if my scores differ from others?

A: That's normal. As long as you scored fairly, it's acceptable.

Q: Can I watch replays?

A: No. You score what you see live.

Q: How are judges assigned?

A: Through transparent rotation system.

Q: What if I know one of the boxers?

A: Disclose immediately. May need to recuse.

Q: How do I improve?

A: Study, practice, learn from evaluations.

PART ELEVEN: FOR TIMEKEEPERS

11.1 OVERVIEW OF TIMEKEEPER RESPONSIBILITIES

As a licensed timekeeper, you are responsible for accurately timing all aspects of the bout, including rounds, rest periods, and knockdown counts.

Your Primary Responsibilities

Responsibility	Description
Round Timing	Start and end rounds precisely
Rest Periods	Time 1-minute breaks accurately
Knockdown Count	Assist referee with count
Equipment	Maintain timing devices

Responsibility	Description
Communication	Signal clearly to referee

11.2 LICENSING REQUIREMENTS

Initial License Application

To obtain a timekeeper license, you must:

Requirement	Details
Age	At least 21 years
Training	Complete NBF-PRO timekeeper training
Examination	Pass written and practical exam
Skills	Demonstrate timing proficiency
Background	Pass background check
Application	Complete NBF-LIC-011
Fee	Pay applicable fee

Renewal

- Renew annually
- Maintain skills

- No outstanding issues
-

11.3 EQUIPMENT REQUIREMENTS

Primary Equipment

Equipment	Purpose
Stopwatch (digital)	Primary timing
Backup stopwatch	Redundancy
Bell or gong	Signal rounds
Whistle	Emergency signal

Maintenance

- Check batteries before event
- Have backup batteries
- Test equipment
- Know how to use all devices

Setup

- Position with clear view
 - Accessible to referee
 - Bell audible to boxers
-

11.4 PRE-BOUT DUTIES

Before Event

Task	Timing
Check equipment	Before leaving
Arrive early	At least 2 hours before
Check in	Report to chief official
Meeting	Attend officials meeting
Setup	Position equipment

Pre-Bout Check

- Synchronize watches with referee
 - Test bell
 - Confirm round length
 - Review any special instructions
-

11.5 DURING THE BOUT

Starting Rounds

Action	Timing
Watch referee	For signal
Start timer	When referee signals

Action**Timing**

Monitor time

Throughout round

Ring bell

At exactly 3 minutes

Ending Rounds

- Ring bell precisely at 3:00
- Watch for late punches
- Be ready for next round

Rest Periods

- Start timing immediately after bell
- Time exactly 1 minute
- Give warning at 30 seconds
- Signal at 1 minute

Between Rounds

- Record times
- Reset equipment
- Prepare for next round

11.6 KNOCKDOWN TIMING

When Knockdown Occurs**Step****Action**

1

Start stopwatch immediately

Step	Action
2	Count along with referee
3	Signal if referee's count is off
4	Ring bell at 10 if needed

Coordination with Referee

- Watch referee's count
- Count silently along
- If referee's count differs, signal
- Referee's count is official

Standing Eight Count

- Time same as knockdown
- Count with referee
- Ensure accurate timing

11.7 EMERGENCY PROCEDURES

Equipment Failure

Problem	Solution
Primary stopwatch fails	Switch to backup
Both stopwatches fail	Use visible clock, count verbally

Problem**Solution**

Bell fails

Use whistle

Timing Errors

- If you make error, signal referee
- Referee will adjust
- Do not hide mistakes

Communication

- Maintain clear communication with referee
- Signal any issues immediately
- Stay calm

11.8 FREQUENTLY ASKED QUESTIONS

Q: What if I ring the bell early?

A: Signal referee immediately. Referee will adjust.

Q: How precise must timing be?

A: Within 1 second.

Q: Can I use a smartphone app?

A: Not recommended. Use dedicated stopwatches.

Q: What if boxer is knocked down at end of round?

A: Continue counting. Round ends when count completed.

Q: How do I become a timekeeper?

A: Complete training, pass examination, apply.

Q: Do I need my own equipment?

A: Recommended, but venues may provide.

PART TWELVE: FOR RINGSIDE PHYSICIANS

12.1 OVERVIEW OF PHYSICIAN RESPONSIBILITIES

As a licensed ringside physician, you have the most critical role in ensuring boxer safety. Your decisions can save lives.

Your Primary Responsibilities

Responsibility	Description
Pre-Fight Exams	Clear boxers to compete
During Bout	Monitor for injury
Stoppage Authority	Advise referee to stop
Post-Fight Exams	Assess injuries, issue suspensions
Emergency Response	Lead medical response

12.2 LICENSING REQUIREMENTS

Initial License Application

To obtain a ringside physician license, you must:

Requirement	Details
-------------	---------

Requirement	Details
Medical License	Current Nigerian medical license
Experience	Minimum 3 years clinical practice
Training	Complete ringside physician training
Certifications	ACLS, ATLS, BLS current
Insurance	Malpractice insurance
Application	Complete NBF-LIC-012
Fee	Pay applicable fee

Renewal

- Renew annually
- Maintain certifications
- Continuing education in sports medicine

12.3 PRE-FIGHT EXAMINATIONS

Timing

- Within 24 hours of weigh-in
- Before boxer is cleared

Examination Components

Component	Assessment
Vital signs	BP, pulse, temp
Neurological	Pupils, coordination, orientation
Vision	Visual acuity
Injury check	Any current injuries
Hydration	If indicated
History review	Medical records, suspensions

Clearance

- Sign medical clearance form
- Submit to commission
- No clearance = no competition

Disqualification

Do not clear if:

- Acute illness
- Unresolved injury
- Abnormal vital signs
- Signs of concussion
- Any unsafe condition

12.4 DURING THE BOUT

Positioning

- Sit at ringside
- Clear view of ring
- Accessible to referee

Monitoring

What to Watch

Signs

Head trauma

Glassy eyes, unsteady

Cuts

Bleeding, severity

Fatigue

Exhaustion

Injury

Pain, dysfunction

When to Intervene

Situation

Action

Severe cut

Advise referee

Suspected concussion

Stop bout

Boxer defenseless

Advise stoppage

Any medical emergency

Enter ring

Communication with Referee

- Referee has final authority on non-medical matters

- Physician has final authority on medical matters
 - Clear communication essential
-

12.5 POST-FIGHT EXAMINATIONS

Timing

Immediately after bout, before boxer leaves venue.

Examination Components

Component	Assessment
Neurological	Orientation, balance, vision
Injury assessment	Cuts, swelling, suspected fractures
Concussion evaluation	Symptoms
General condition	Vital signs, overall status

Documentation

- Complete post-fight medical report
- Document all injuries
- Recommend medical suspensions
- Submit to commission

Referral

If significant injury suspected:

- Arrange immediate further evaluation
- Transport to hospital if necessary

- Notify Chief Medical Officer
-

12.6 MEDICAL SUSPENSIONS

Authority

You have authority to issue medical suspensions based on:

Outcome	Minimum Suspension
Knockout (KO)	60 days
Technical Knockout (TKO)	30 days
Concussion	45 days
Severe cuts	21-45 days
Fractures	As clinically indicated

Suspension Process

1. Document in post-fight report
2. Notify boxer and commission
3. Enter in boxer's passport
4. Update central database

Lifting Suspensions

Suspensions lifted only upon:

- Minimum period expired
- Specialist clearance
- Commission physician clearance

12.7 EMERGENCY RESPONSE

Catastrophic Injury Protocol

Step	Action
1	Enter ring immediately
2	Primary assessment (ABCs)
3	Protect cervical spine
4	Activate emergency response
5	Direct medical team
6	Coordinate evacuation

Equipment

Ensure all required equipment present:

- Airway equipment
- Oxygen
- Suction
- Spine board
- AED
- Emergency medications

Coordination

- Work with referee
- Direct medical team

- Communicate with hospital
 - Document everything
-

12.8 WORKING WITH REFEREES

Relationship

- Mutual respect
- Clear communication
- Shared goal: boxer safety

During Bout

- Referee controls bout
- Physician advises on medical matters
- If physician advises stoppage, referee stops

After Bout

- Share observations
 - Document injuries
 - Follow up as needed
-

12.9 DOCUMENTATION REQUIREMENTS

Forms

Form

Pre-fight medical

When

Before each bout

Form**When**

Post-fight medical

After each bout

Medical suspension

When issued

Incident report

When needed

Records

- Maintain copies
- Submit to commission
- Retain for 20 years

Confidentiality

- Medical records are confidential
- Share only with authorized persons
- Comply with data protection laws

12.10 FREQUENTLY ASKED QUESTIONS

Q: Can I stop a bout?

A: You advise referee. Referee stops. But if you enter ring, action stops.

Q: What if promoter pressures me?

A: Your duty is to boxer safety, not promoter satisfaction.

Q: How do I handle a concussion?

A: Stop bout, evaluate, arrange follow-up.

Q: What equipment must I bring?

A: Your medical bag with emergency supplies. Venue provides ringside equipment.

Q: Can I be sued?

A: Malpractice insurance required. Good Samaritan laws may apply.

Q: How do I become a ringside physician?

A: Meet requirements, complete training, apply.

PART THIRTEEN: FOR INSPECTORS

13.1 OVERVIEW OF INSPECTOR RESPONSIBILITIES

As a licensed inspector, you are the Commission's eyes and ears at events, ensuring all rules are followed and all participants are properly licensed.

Your Primary Responsibilities

Responsibility	Description
License Verification	Verify all participants are licensed
Equipment Inspection	Inspect gloves, ring, equipment
Hand Wrap Supervision	Ensure proper wrapping
Weigh-In Supervision	Verify weights
Compliance Monitoring	Ensure all rules followed
Reporting	Submit detailed reports

13.2 LICENSING REQUIREMENTS

Initial License Application

To obtain an inspector license, you must:

Requirement	Details
Age	At least 21 years
Knowledge	Understand boxing rules
Training	Complete inspector training
Examination	Pass written exam
Background	Pass background check
Application	Complete NBF-LIC-013
Fee	Pay applicable fee

Renewal

- Renew annually
- Complete continuing education
- Maintain performance standards

13.3 PRE-EVENT DUTIES

Before Event

Task**Timing**

Review event details

Before event

Check assignment

Confirm

Arrive early

At least 3 hours before

Check in

Report to chief inspector

License Verification

- Verify all boxers have current licenses
- Verify all corner personnel licensed
- Verify officials licensed
- Report any issues

Venue Inspection

- Inspect ring
- Check dressing rooms
- Verify medical facilities
- Check emergency exits

13.4 WEIGH-IN SUPERVISION

Duties at Weigh-In**Duty****Description****Verify identity**

Match boxer to ID

Duty	Description
Check passport	Review boxer's passport
Witness weigh-in	Observe process
Record weight	Official record
Report results	To commission

Missed Weight

- Note exact weight
- Start 2-hour clock
- Inform promoter
- Document outcome

Professional Conduct

- Be professional
- Treat boxers with respect
- Maintain order

13.5 EQUIPMENT INSPECTION

Glove Inspection

Check	Standard
Condition	No damage, proper padding

Check	Standard
Weight	8oz or 10oz as required
Approval	NBF-PRO approved
Sealing	Seal after inspection

Ring Inspection

Check	Standard
Size	16-24 ft
Padding	Proper
Ropes	Secure, proper tension
Canvas	Tight, no slipping

Other Equipment

- Buckets
- Stools
- Towels
- Medical equipment

13.6 HAND WRAP SUPERVISION

Supervision Required

- All hand wraps must be supervised
- Be present during wrapping
- Verify materials

Approved Materials

Material	Maximum
Soft gauze	15 yards per hand
Adhesive tape	10 feet per hand

Prohibited

Material	Why
Plaster	Hardens, dangerous
Resin	Hardens, dangerous
Excessive tape	Can create hard surface

Sign-Off

- Sign off when wraps correct
- Do not allow improper wraps
- Document any issues

13.7 DURING THE EVENT

Pre-Bout

Task**Timing**

Final glove check

Before bout

Verify corner

All licensed

Report to officials

Ready

During Bouts

- Monitor from designated position
- Watch for violations
- Note any issues
- Stay alert

Between Bouts

- Report to chief inspector
- Prepare for next bout
- Document any incidents

13.8 POST-EVENT REPORTING

Deadline

Submit report within 48 hours of event.

Report Contents**Section****Information**

Event details

Date, location, promoter

Section	Information
License verification	Summary of checks
Weigh-in results	All weights
Equipment inspection	Findings
Incidents	Any issues
Recommendations	For future

Forms

Use NBF-PRO Form NBF-INS-REP for reporting.

13.9 FREQUENTLY ASKED QUESTIONS

Q: What if I find an unlicensed person?

A: Report immediately. They cannot participate.

Q: Can I stop an event?

A: Not directly. Report to chief official or commission.

Q: What if boxer refuses hand wrap inspection?

A: They cannot fight. Report immediately.

Q: How do I become an inspector?

A: Complete training, pass exam, apply.

Q: Can I inspect events in my hometown?

A: Yes, but must remain impartial.

Q: What if I see a rule violation?

A: Document and report. Do not confront.

PART FOURTEEN: COMMON REGULATIONS FOR ALL

14.1 ANTI-DOPING RULES

Overview

The NBF-PRO adopts the World Anti-Doping Code and WADA Prohibited List. All licensed persons are subject to testing at any time.

Prohibited Substances

Category	Examples
Anabolic agents	Steroids
Peptide hormones	EPO, growth hormone
Beta-2 agonists	Certain asthma medications
Hormone antagonists	Anti-estrogens
Diuretics	Water pills
Stimulants	Amphetamines
Narcotics	Opioids
Cannabinoids	Marijuana

Testing

- In-competition (at events)
- Out-of-competition (anytime, anywhere)
- Random
- Targeted

Your Responsibilities

Responsibility	Action
Know the rules	Study prohibited list
Check medications	Verify any medication
Supplements risk	Supplements may be contaminated
Therapeutic Use Exemptions	Apply if needed
Submit to testing	Cooperate fully

Violations

Violation	Consequence
Positive test	Minimum 2-year suspension
Refusing test	Treated as positive
Tampering	Additional penalties
Trafficking	Lifetime ban

14.2 DISCIPLINARY PROCESS

Types of Offenses

Level	Examples
Minor	Late arrival, minor unsportsmanlike conduct
Serious	Intentional fouls, multiple violations
Major	Match-fixing, doping, assault on officials

The Process

text

Copy

Download

Complaint → Investigation → Notice → Hearing → Decision → Appeal

Your Rights

If accused:

- Written notice of charges
- Legal representation
- Present evidence
- Cross-examine witnesses
- Appeal decision

Possible Sanctions

Sanction	Description
Warning	Written reprimand
Fine	Monetary penalty
Suspension	Temporary loss of license
Revocation	Permanent loss of license
Title Stripping	Removal of championship
Result Reversal	Bout result changed

14.3 APPEALS PROCESS

Right to Appeal

Any person affected by a decision may appeal to the Appeals Committee.

Deadline

Appeals must be filed within 14 days of the decision.

Grounds for Appeal

Ground	Description
Procedural error	Process was unfair

Ground	Description
New evidence	Evidence not available before
Excessive sanction	Penalty too harsh
Error of law	Legal mistake

Appeal Decision

The Appeals Committee may:

- Uphold decision
- Modify sanction
- Overturn decision
- Order new hearing

Finality

Appeal Committee decisions are final within NBF-PRO.

14.4 CODE OF CONDUCT

The 15 Principles

#	Principle
1	Comply with all NBF-PRO rules
2	Conduct yourself with integrity

#	Principle
3	Exhibit good sportsmanship
4	Treat officials with respect
5	Prioritize safety of boxers
6	Compete and conduct business fairly
7	Submit to drug testing
8	Maintain professional standards
9	Respect confidentiality
10	Cooperate with investigations
11	Disclose conflicts of interest
12	Not wager on boxing events
13	Not engage in match-fixing
14	Not offer or accept bribes
15	Uphold reputation of boxing

Acknowledgment

All licensed persons must sign the Code of Conduct annually.

14.5 CONFLICT OF INTEREST

Definition

A conflict of interest exists when your personal interests could influence your professional duties.

Examples

Role	Example Conflict
Official	Officiating bout involving relative
Manager	Financial interest in promotion
Matchmaker	Making matches for boxer you manage
Inspector	Inspecting event by family member

Disclosure Requirements

If you have potential conflict:

1. Disclose in writing
2. Disclose to all parties
3. Recuse yourself if appropriate
4. Document

Consequences

Failure to disclose may result in:

- Disciplinary action
- License suspension

- Voiding of decisions
-

14.6 RECORD KEEPING

Your Records

Maintain your own records of:

- License documents
- Contracts
- Medical records (boxers)
- Bout history (boxers)

Commission Records

The NBF-PRO maintains:

- License database
- Boxer records
- Medical records
- Suspension records
- Event records

Data Protection

- Your information is protected
 - Access limited to authorized personnel
 - Compliant with Nigerian data protection laws
-

14.7 FEE SCHEDULE

License Fees

License Type	Initial Fee (₦)	Annual Renewal (₦)
Boxer	20,000	15,000
Promoter Class A	200,000	150,000
Promoter Class B	150,000	100,000
Promoter Class C	100,000	75,000
Matchmaker	50,000	40,000
Manager	50,000	40,000
Trainer	30,000	25,000
Cutman	25,000	20,000
Corner Person	15,000	10,000
Referee	40,000	30,000
Judge	40,000	30,000
Timekeeper	25,000	20,000
Ringside Physician	50,000	40,000
Inspector	20,000	15,000

Other Fees

Service	Fee (₦)
Appeal Filing	100,000
Arbitration Filing	200,000
Duplicate License	5,000
Verification Letter	10,000

PART FIFTEEN: APPENDICES

APPENDIX A: GLOSSARY OF TERMS

Term	Definition
ABU	African Boxing Union
Bout	A professional boxing contest
Boxer	Licensed professional fighter
Corner	Team supporting boxer during bout
Cutman	Licensed person managing cuts

Term	Definition
Disqualification	Bout ended by fouls
Draw	Even score decision
ECG/EKG	Electrocardiogram (heart test)
Foul	Illegal action
Inspector	Commission representative at events
Judge	Official who scores bouts
KO	Knockout
Manager	Licensed career advisor
Matchmaker	Licensed bout arranger
NBF	Nigerian Boxing Federation
NBF-PRO	Nigerian Boxing Federation Professional Division
No Contest	Bout declared void
Official	Referee, judge, timekeeper, inspector
Promoter	Licensed event organizer
Purse	Boxer's payment

Term	Definition
Referee	Official controlling bout
Ringside Physician	Doctor at events
Second	Corner assistant
Suspension	Temporary license loss
TKO	Technical Knockout
Trainer	Licensed coach
WADA	World Anti-Doping Agency

APPENDIX B: IMPORTANT FORMS LIST

Form Code	Form Title
NBF-LIC-001	Boxer License Application
NBF-LIC-002	Boxer License Renewal
NBF-LIC-003	Promoter License Application
NBF-LIC-004	Promoter License Renewal

Form Code	Form Title
NBF-LIC-005	Matchmaker License Application
NBF-LIC-006	Manager License Application
NBF-LIC-007	Trainer Certification Application
NBF-LIC-008	Cutman Certification Application
NBF-LIC-008A	Corner Person Registration
NBF-LIC-009	Referee License Application
NBF-LIC-010	Judge License Application
NBF-LIC-011	Timekeeper License Application
NBF-LIC-012	Ringside Physician Application
NBF-LIC-013	Inspector License Application
NBF-LIC-015	Event Sanctioning Application
NBF-MED-01	Pre-Fight Medical Examination
NBF-MED-02	Post-Fight Medical Examination
NBF-MED-03	Medical Suspension Notice
NBF-INS-REP	Inspector Report

Form Code**Form Title**

NBF-EVT-REP

Post-Event Report

APPENDIX C: WEIGHT CLASS CHART

Division**Weight Limit**

Minimumweight

105 lbs / 47.6 kg

Light Flyweight

108 lbs / 49.0 kg

Flyweight

112 lbs / 50.8 kg

Super Flyweight

115 lbs / 52.2 kg

Bantamweight

118 lbs / 53.5 kg

Super Bantamweight

122 lbs / 55.3 kg

Featherweight

126 lbs / 57.2 kg

Super Featherweight

130 lbs / 59.0 kg

Lightweight

135 lbs / 61.2 kg

Super Lightweight

140 lbs / 63.5 kg

Division	Weight Limit
Welterweight	147 lbs / 66.7 kg
Super Welterweight	154 lbs / 69.9 kg
Middleweight	160 lbs / 72.6 kg
Super Middleweight	168 lbs / 76.2 kg
Light Heavyweight	175 lbs / 79.4 kg
Cruiserweight	200 lbs / 90.7 kg
Heavyweight	Over 200 lbs / 90.7 kg+

APPENDIX D: MEDICAL SUSPENSION GUIDELINES

Condition	Minimum Suspension	Clearance Required
Knockout (KO)	60 days	Neurologist clearance
Technical Knockout (TKO)	30 days	Neurological evaluation
Multiple knockdowns (3 in bout)	30 days	Neurological evaluation
Concussion	45 days	Neurologist clearance

Condition	Minimum Suspension	Clearance Required
Severe cuts	21-45 days	Physician clearance
Facial fractures	90 days	Surgical clearance
Hand injuries	30 days	Orthopedic clearance

APPENDIX E: PROHIBITED SUBSTANCES SUMMARY

Always Prohibited

Category	Examples
Anabolic Agents	Steroids, testosterone
Peptide Hormones	EPO, growth hormone
Beta-2 Agonists	Certain asthma drugs
Hormone Modulators	Anti-estrogens
Diuretics	Water pills

Prohibited In-Competition Only

Category	Examples
-----------------	-----------------

Category	Examples
Stimulants	Amphetamines, cocaine
Narcotics	Opioids
Cannabinoids	Marijuana
Glucocorticoids	Certain steroids

Prohibited Methods

Method	Examples
Blood doping	Transfusion
Chemical manipulation	Tampering
Gene doping	Gene editing

Always check current WADA Prohibited List for complete details.

APPENDIX F: EMERGENCY CONTACT NUMBERS

Contact	Number
NBF-PRO Emergency Line	+234 (0)800-XXX-XXXX

Contact	Number
Police Emergency	112 or 199
Fire Service	112 or 199
Nigerian Red Cross	+234 (0)1-XXX-XXXX
National Hospital Abuja	+234 (0)9-XXX-XXXX

APPENDIX G: MONTHLY CHECKLIST BY ROLE

All License Holders

Month	Task
January	Verify license expiry
October	Prepare renewal documents
November	Submit renewal by 30th
December	Ensure license current

Boxers

- Maintain medical appointments
- Update passport with results
- Communicate with manager

Promoters

- Plan events 60+ days ahead
- Submit sanction applications
- File post-event reports

Officials

- Attend seminars
- Maintain fitness
- Review rules

APPENDIX H: ANNUAL CONTINUING EDUCATION REQUIREMENTS

Role	Required Hours
Boxer	4 hours (rules, anti-doping)
Promoter	8 hours
Matchmaker	8 hours
Manager	8 hours
Trainer (Level 1)	8 hours
Trainer (Level 2)	12 hours
Trainer (Level 3)	16 hours
Cutman	6 hours

Role	Required Hours
Referee (all levels)	12 hours
Judge (all levels)	12 hours
Timekeeper	4 hours
Ringside Physician	10 hours
Inspector	6 hours

APPENDIX I: IMPORTANT DATES AND DEADLINES

Date	Event/Deadline
January 1	New license year begins
March 31	Last day for late renewal
April 1	Expired licenses invalid
November 30	Renewal applications due
December 31	All licenses expire

APPENDIX J: FREQUENTLY USED PHONE NUMBERS

Department	Phone
Licensing	+234 (0)803-XXX-XXXX
Medical	+234 (0)802-XXX-XXXX
Events	+234 (0)804-XXX-XXXX
Rankings	+234 (0)805-XXX-XXXX
Officiating	+234 (0)806-XXX-XXXX
Compliance	+234 (0)807-XXX-XXXX
Finance	+234 (0)808-XXX-XXXX
Media	+234 (0)809-XXX-XXXX

ACKNOWLEDGMENT FORM

NIGERIAN BOXING FEDERATION - PROFESSIONAL DIVISION LICENSED PERSONNEL HANDBOOK ACKNOWLEDGMENT

I, _____ (full name), holder of license #
_____, (license type: _____), acknowledge that I have
received and reviewed the NBF-PRO Licensed Personnel Handbook (Version 1.0, 2026).

I understand that:

1. This handbook contains important information about my rights and responsibilities as a licensed person.

2. I am responsible for knowing and complying with all rules, regulations, and policies contained in this handbook.
3. The NBF-PRO may update these rules, and it is my responsibility to stay informed of changes.
4. Ignorance of the rules is not a defense for violations.
5. I must maintain current contact information with the NBF-PRO Licensing Department.
6. I must complete required continuing education and renew my license annually.

I agree to abide by all NBF-PRO rules and the Code of Conduct.

Signature

Print Name

License Number

Date

//_____

Please return this signed acknowledgment to:

NBF-PRO Licensing Department
Email: licensing@nigerianboxingfederation.org.ng
Fax: +234 (0)9-700-XXXX

Retain the handbook for your reference.

END OF HANDBOOK

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DOCUMENT CONTROL

Version	Date	Author	Changes
1.0	March 2026	NBF-PRO	Initial release

Approved By: _____ **Date:** // _____
Wale Edun, Executive Chairman